Dear Klein Oak High School Advanced Placement Students,

Taking the Advanced Placement exam is an important part of all AP courses. Klein Oak High School encourages all students to take the AP exam for each of the AP classes they are taking. Scoring well on an AP exam can often earn students college credit for their high school class, saving a significant amount on tuition.

Klein ISD will continue to participate with the AP Implementation program for the 2018-19 school year. The purpose of this new implementation is to help the AP Program understand how free, year-round support and streamlined testing procedures can help improve the AP teaching, learning, and exam administration experience.

This year each AP exam costs $94 if registration is completed by November 1st. The only exception is the AP Capstone exam which costs $142. Students currently receiving free/reduced lunch should indicate that when they register on the Total Registration website. After their free/reduced lunch status is verified, they will receive a fee reduction.

During the first few weeks of your AP class, your teacher will have set up their class through the College Board and invited you to join. Joining the class will give you access to free resources and let you indicate whether you’re taking the exam (which is mandatory, whether you are taking it or not!).

1. Your AP teacher gives you the “Join Code” for your class.
2. Login to your College Board account. Do not create a new account if you cannot remember your information. Contact the College Board for account help.
3. **Before October 5th, you must indicate your intent to take the AP exams for each of your courses through the College Board.**
4. In addition, students will need to register through [www.TotalRegistration.net/AP/446691](https://na01.safelinks.protection.outlook.com/?url=http:%2F%2Fpost.spmailtechno.com%2Ff%2Fa%2F9TVfGcZ8PXtGZM8HK9hwvg~~%2FAAEx1gA~%2FRgRdjJcaP0QqaHR0cDovL3d3dy5Ub3RhbFJlZ2lzdHJhdGlvbi5uZXQvQVAvNDQ2NjkxVwNzcGNCCgAIGhKqW32O16lSEmhjb29rQGtsZWluaXNkLm5ldFgEAAAAAA~~&data=02%7C01%7Chcook%40kleinisd.net%7C35551625fe2e4fad828608d622d4335c%7Cddfcffd1ec784d96aa2c3875adb66b29%7C0%7C0%7C636734692130897371&sdata=IXW8GISsSbM07FtM1hXIlMNQe9Pzd64iQqZyUnzOgYc%3D&reserved=0). This is the system you will use to pay for your exams. To complete registration, students must answer all the required questions.

**IMPORTANT REMINDER:** Make sure that you log on to join each AP class that you are in and submit your testing intentions **BEFORE** you register through “Total Registration” for the exams.

 **Important Dates:**

* **October 5th**- indicate exam intent through the College Board.
* **November 1st** - $40.00, NON-REFUNDABLE TEST DEPOSIT DUE, PER EXAM!!
* **November 2nd - February 7th** - late registration. The exam fee is **$134/per exam** ($94 exam fee plus $40 late fee) and is due, IN FULL, at the time of registration. You will not have your exams ordered if the balance is not paid in full – please keep this in mind.
* **February 7th** – “the most important deadline of all”

All exam fees (through Total Registration regardless of the registration balance) are DUE or your exams will be CANCELED. Let me be very clear: Your exams will be CANCELED on February 8th if the balance is not paid in full by February 7th.

* **February 8th** - there will be no refunds given after this date. NO EXCEPTIONS!

Register and Pay for AP Exams: **www.totalregistration.net/ap/446691**

Please contact Ms. Garrett at sgarrett1@kleinisd.net if you have any questions. I am here to assist you as you gear up for another fantastic year of AP testing at Klein Oak High School!